

## Overview

### FEDERAL NEURO-PSYCHIATRIC HOSPITAL, KWARE SOKOTO

NO, 1 KWARE, ILLELA ROAD, SOKOTO STATE

INVITATION TO TENDER FOR THE EXECUTION OF CAPITAL PROJECTS UNDER THE 2020 APPROPRIATION ACT FEDERAL NEURO-PSYCHIATRIC HOSPITAL, KWARE SOKOTO

#### (1) INTRODUCTION

The Federal Government of Nigeria has allocated funds to the Federal Neuro-Psychiatric Hospital, Kware -Sokoto in the 2020 Appropriation Act for the execution of policies, programmes and projects towards achieving the mandate of the Hospital. The Hospital therefore invites interested reputable Companies with relevant proven competence and experience to submit Tender for the execution of the following projects:

#### (2) SCOPE OF THE PROJECTS

Interested Companies are invited to submit technical and Financial Bids for the following:

**Lot No**

**Project Description**

Lot 1 Provision of Street Lights in the Hospital

Lot 2 Construction of Accident and Emergency Ward

The scope of the above mentioned projects are detailed in the bidding documents, which will be issued to interested bidders.

### **(3) ELIGIBILITY REQUIREMENTS**

Prospective bidders must meet the under-listed requirements to be eligible to participate in this procurement:

- (i) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7;
- (ii) Evidence of Company's Income Tax Clearance Certificate (TCC) for the last three (3) years valid till 31<sup>st</sup>December, 2020; with minimum average annual turnover of N48 million for Lot 1 and N130 million for Lot 2. The Turnovers in the TCC must correspond Annual Turnover declared in the Audited Accounts;
- (iii) Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup>December, 2020;
- (iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup>December, 2020;
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup>December, 2020;
- (vi) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by the Bureau of Public Procurement (BPP);
- (vii) Companies Audited Accounts for the last three (3) years – 2017,2018,2019;

(viii) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

(ix) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project including copies of their Academic/Professional qualifications: COREN, QSRBN, ARCON, CORBON;

(x) Verifiable documentary evidence of at least three (3) similar projects executed in the last five (5) years including Letters of Awards, Valuation/Interim Payments Certificates, Job Completion Certificates and Photographs of the Projects;

(xi) List of Plants/Equipment to be used with the proof of ownership/Lease Agreement;

(xii) A Sworn Affidavit:

- That no partner/director has ever been convicted in any country for criminal offences related to fraudulent or corrupt practices;
- Disclosing whether or not any officer of the relevant committee of the Federal Neuro-Psychiatric Hospital, Kware, Sokoto or Bureau of Public Procurement is a former or present director of the company, shareholder or has any pecuniary interest in the company and that all the documents submitted are true and correct in all particulars;
- The company/firm is not in receivership, insolvent or bankrupt;
- The Company will not sublet the contract without the consent of the client and will provide the Engineers and other professionals as claimed in his profile during project execution.
- The proposed goods to be supplied will possess Mandatory Conformity Assessment Programme (MANCAP) certificate issued by Standard Organization of Nigeria (SON).

(xiii) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all the eligibility requirements are compulsory for each JV partner);

(xiv) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letter Head Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the company/firm.

All bids must be paginated and items required in the eligibility criteria to be arranged in the order of sequence as listed above.

#### **(4) COLLECTION OF BIDDING DOCUMENTS**

Interested and competent bidders are to collect the Standard Bidding Document (SBD) from the office of the Head of Procurement, Admin Block, Federal Neuro-Psychiatric Hospital, Kware, No. 1 Kware, Illela Road, Kware, Sokoto State, upon presentation of evidence of payment of a non-refundable tender fee of N10,000.00 per Lot, paid into the Federal Neuro-Psychiatric Hospital, Kware, Sokoto's Remita's account in any reputable commercial bank in Nigeria.

#### **(5) SUBMISSION OF BIDDING DOCUMENTS**

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to The Medical Director, Federal Neuro-Psychiatric Hospital, Kware, No. 1 Kware Illela Road, Kware, Sokoto State, P.M.B. 2196, Kware, Sokoto and clearly marked with the (the name of the project and the lot number).

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and be deposited in the designated Tender Box at the office of the Head of Procurement between the hours 9:30am-3:30pm Monday- Friday **not later than 12:00noon on Tuesday, 27 October, 2020.**

#### **(6) OPENING OF TECHNICAL BIDS**

Only the technical bids will be opened immediately after the deadline for submission at **12:00noon on Tuesday, 27 October, 2020** in the Bafarawa Hall, Federal Neuro-Psychiatric Hospital, Kware, Sokoto, while the Financial bids will be kept un-opened. Please ensure that you sign the Bid Submission Register in the office of the Procurement Officer, Admin Block, Federal Neuro-Psychiatric Hospital, Kware, No. 1 Kware, Illela Road, Kware, Sokoto State, as the Hospital will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "Procurement Officer" on e-mail [nazbash09@live.com](mailto:nazbash09@live.com)

Relevant professional bodies, Civil Societies and Non-Governmental Organizations are hereby invited to witness the public opening of the technical bids.

## **(7) GENERAL INFORMATION**

### **Please Note that:**

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than one (1) Lot;
- (d) Submissions that do not meet up with the requirements specified above shall be disqualified;
- (e) All costs will be borne by the bidders;
- (f) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- (g) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- (h) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- (i) The Federal Neuro-Psychiatric Hospital, Kware, Sokoto is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**SINGED:**

**MEDICAL DIRECTOR,**

**FEDERAL NEURO-PSYCHIATRIC HOSPITAL, KWARE, SOKOTO**